

Regular Library Board Meeting Minutes

Date: Oct. 26, 2023
Time: 5:00 p.m.
Location: Bowmanville Mezzanine Meeting Room or Electronic Participation

Members Present: N. Brandon, C. Hinbest, R. Hooper, D. McKenzie, T. Shomar, K. Warren

Regrets: S. Cooke, Councillor L. Rang, M. Ross

Staff Present: M. Machacek, J. Gardner, M. Elliott, K. Gomes, H. Ridge

Vice-Chair T. Shomar chaired the Meeting and M. Elliott acted as Recording Secretary.

1. Call to Order

Board Vice-Chair T. Shomar called the meeting to order at 5:00 p.m.

2. Land Acknowledgement Statement

Board Vice-Chair T. Shomar recited the Land Acknowledgement Statement.

3. Approval of Agenda

Motion #LB097-23

Moved by K. Warren
Seconded by C. Hinbest

Carried

THAT the Clarington Public Library Board approve the agenda of the October 26, 2023 Regular Library Board Meeting

4. Disclosure of Conflict of Interest

There were no conflicts of interest.

5. Library Service Area Introduction and Presentation

CEO M. Machacek introduced J. Gardner, Director of Neighborhood Services, who provided a brief overview of her service area.

6. Consent Items

- 6.1. Adoption of the Minutes of the Sept. 28, 2023 Regular Board Meeting
 - 6.1.2 Adoption of the Minutes of the Sept. 28, 2023 Regular Board Meeting – Closed Session
 - 6.1.3 Adoption of the Minutes of the Oct. 11, Finance Committee Meeting
- 6.2. Correspondence, Media, Memoranda for Information
 - 6.2.1 Media Advisory – Sept. 20, 2023 – CLMA Statement on Waverley Place
 - 6.2.2 Overdue: The Case for Canadian Public Libraries by Canadian Urban Institute
- 6.3. Staff Reports:
 - 6.3.1 Admin. Report No. A97-23: September 30, 2023 – Library Financial Report
 - 6.3.2 Admin. Report No. A98-23: September 30, 2023 – Museum Financial Report
 - 6.3.3 CLMA 2023-2027 Strategic Plan

Motion #LB098-23

Moved by N. Brandon
Seconded by R. Hooper

THAT the Clarington Public Library Board receive and approve the items in Consent.
Carried

7. Discussion Period

- 7.1. Administrative Report No. A99-23: Revised 2024-2027 CLMA Operating, Staff and Capital Budget Requests

Motion #LB099-23

Moved by N. Brandon
Seconded by C. Hinbest
Carried

THAT the Clarington Public Library Board receive Administrative Report No. A99-23: Revised 2024-2027 CLMA Operating, Staff and Capital Budget Requests, as outlined in the report.

- 7.2. Administrative Report No. A100-23: October 2023 Chief Executive Officer Report

Motion #LB100-23

Moved by D. McKenzie
Seconded by N. Brandon
Carried

THAT the Clarington Public Library Board receive Administrative Report No. A100-23: October 2023 Chief Executive Officer Report.

7.3. Administrative Report No. A101-23: October 2023 Curator and Heritage Services Manager Report

Motion #LB101-23

Moved by K. Warren
Seconded by R. Hooper
Carried

THAT the Clarington Public Library Board receive Administrative Report No. A101–23 October 2023 Curator and Heritage Services Manager Report.

Board Members thanked H. Ridge, Curator and Heritage Services Manager, for her ongoing exemplary leadership and care of the Museum buildings and Museum staff over the years.

8. New Business/Updates

N. Brandon requested a Policy Committee meeting be scheduled in Q4 2023 to review the 2023 policies as per the new Policy Review Schedule.

Staff Development Day: R. Hooper congratulated and thanked CEO M. Machacek, for the highly successful second annual Staff Development Day held earlier in the day at the Bowmanville Library. Regional Councillor G. Anderson provided opening remarks and Board Members R. Hooper, Councillor/Board Member L. Rang joined him to congratulate the four (4) staff members being recognized for their years of service.

Newcastle Library Harvest Book Sale: N. Brandon congratulated and thanked J. Gardner and M. Machacek for the opportunity to volunteer at this popular community event recently held on October 7th at the Newcastle Library.

9.1. Adjournment

Motion #LB102-23

Moved by N. Brandon
Seconded by D. McKenzie

THAT the Clarington Public Library Board meeting be adjourned at 5:35 p.m.

Carried