



Clarington Public Library

Regular Board Meeting Minutes September 22, 2022

Minutes of a Regular Meeting of the Library Board held on September 22, 2022 at 5:00 p.m. Board members were present via electronic means. Motions were determined by roll call.

Steven Cooke chaired the Meeting and Keisha Gomes acted as Recording Secretary.

1. **Attendance**

Present:

Nancy Brandon
Councillor Hooper

Steven Cooke
Katharine Warren

Donald McKenzie
Marina Ross

Regrets:

Councillor Neal

Christopher Hinbest

Judy Hagerman

Staff Present:

Monika Machacek, Chief Executive Officer
Keisha Gomes, Human Resources Manager

Guest Present:

George Acorn, Director of Community Services (Municipality of Clarington)

2. **Disclosure of Conflict of Interest - None**

3. **Approval of Agenda**

Motion #LB058-22

Moved by Katherine Warren , seconded by Marina Ross

THAT the Clarington Public Library Board approve the agenda of the September 22nd, 2022 Regular Board Meeting.

Carried

4. **Consent Items**

Motion #LB059-22

Moved by Donald McKenzie, seconded by Nancy Brandon

THAT the Clarington Public Library Board receives and approves the items listed in Consent.

Carried

5. **Discussion Period**

5.1 Administrative Report No. A29-22: Service Level Agreement

Motion #LB060-22

Moved by Councillor Hooper, seconded by Katherine Warren

THAT the Clarington Public Library Board receive and approve the recommendations contained within Administrative Report No. A29 – 22 and direct the CEO to follow-up with Director, Community Services George Acorn.

Carried

5.2 Administrative Report No. A30-22: August Chief Executive Officer Report

Motion #LB061-22

Moved by Donald McKenzie, seconded by Katherine Warren

THAT the Clarington Public Library Board receive Administrative Report A30 – 22 August Chief Executive Officer Report.

Carried

5.3 Administrative Report No. A31-22: Clarington Public Library, Museums & Archive Reserve and Reserve Fund Balance Allocation

Motion #LB062-22

Moved by Nancy Brandon, seconded by Marina Ross

THAT the Clarington Public Library Board receive Administrative Report A31 – 22 Reserve Allocation and approve the reclassification of the Stabilization Reserve Fund to Operating Reserve.

Carried

6. New Business/Updates –

6.1. Library Board Advocacy Opportunities:

6.1.1. Newcastle Harvest Festival, Saturday, October 1

6.1.2. All Candidates Meeting, Mayoral Debate, Tyrone Community Centre,
Thursday October 13, 6:30pm

7. Adjournment

Motion #LB063-22

Moved by Marina Ross, seconded by Katherine Warren

THAT the Clarington Public Library Board meeting be adjourned.

Carried

The meeting was adjourned at 5:26 p.m.