



Regular Board Meeting Minutes March 24, 2022

Minutes of a Regular Meeting of the Library Board held on March 24, 2022 at 5:00 p.m. Board members were present via electronic means. Motions were determined by roll call. Steven Cooke chaired the Meeting and Megan Elliott acted as Recording Secretary.

1. **Attendance**

Present:

Nancy Brandon	Steven Cooke	Judy Hagerman
Christopher Hinbest	Councillor Hooper	Donald McKenzie
Councillor Neal	Marina Ross	Katharine Warren

Staff Present:

Linda Kent, CEO/Library Director
Melissa Redden, Deputy Director
Megan Elliott, Manager of Business Administration
Keisha Gomes, Manager of Human Resources

2. **Approval of Agenda**

Motion #LB018-22

Moved by Judy Hagerman, seconded by Marina Ross

THAT the Clarington Public Library Board approve the agenda of the March 24th, 2022 Regular Board Meeting.

Carried

3. **Disclosure of Conflict of Interest** - There were no conflicts of interest stated.

4. **Approval of Previous Minutes**

Motion #LB019-22

Moved by Councillor Hooper, seconded by Marina Ross

THAT the Clarington Public Library Board receive and approve the minutes of the February 24, 2022 Regular Board Meeting; the February 26, 2022 Special Board Meeting; and the March 3, 2022 Special Board Meeting; and

THAT the Clarington Public Library Board receive and approve the closed session minutes of the February 26, 2022 Special Board Meeting and the March 3, 2022 Special Board Meeting.

Carried

5. **Administrative Report No. A06-22: December 31, 2021 Financial Report**

Motion #LB020-22

Moved by Donald McKenzie, seconded by Marina Ross

THAT the Clarington Public Library Board receive and approve Administrative Report No. A06-22: December 31, 2021 Financial Report.

Carried

6. **Administrative Report No. A07-22: Consolidated Reserve Funds**

Motion #LB021-22

Moved by Donald McKenzie, seconded by Judy Hagerman

THAT the Clarington Public Library Board receive and approve Administrative Report No. A07-22: Consolidated Reserve Funds Report as presented.

Carried

7. **Administrative Report No. A08-22: Bowmanville and Courtice Branch Room Reconfigurations**
Motion #LB022-22
Moved by Donald McKenzie, seconded by Judy Hagerman
THAT the Clarington Public Library Board receive and approve Administrative Report No. A08-22: Bowmanville and Courtice Branch Room Reconfigurations; and
THAT the the amount of \$70,000 in the Library Stabilization Reserve Fund be earmarked towards the cost of reconfiguring meetings rooms at the Bowmanville and Courtice Branches.
Carried
8. **Administrative Report No. A09-22: February 28, 2022 Financial Report**
Motion #LB023-22
Moved by Judy Hagerman, seconded by Katharine Warren
THAT the Clarington Public Library Board receive and approve Administrative Report No. A09-22: February 28, 2022 Financial Report.
Carried
9. **Administrative Report No. A10-22: OLA Super Conference**
Motion #LB024-22
Moved by Nancy Brandon, seconded by Marina Ross
THAT the Clarington Public Library Board receive Administrative Report No. A10-22: OLA Super Conference as information.
Carried
10. **Chief Executive Officer Report**
Motion #LB025-22
Moved by Judy Hagerman, seconded by Katharine Warren
THAT the Clarington Public Library Board receive the March 2022 CEO Report from the Chief Executive Officer.
Carried
11. **New Business: Electronic Participation at Board Meetings** (verbal) - S. Cooke
The Board Chair asked Board Members to indicate their preference for the continuation of electronic participation at future Board meetings. After discussion, the Board Chair asked staff to report back after Library I/T upgrades have been completed to discuss hybrid Board meetings as an option.
12. **Adjournment**
Motion #LB026-22
Moved by Nancy Brandon, seconded by Katharine Warren
THAT the Clarington Public Library Board meeting be adjourned.
Carried
The meeting was adjourned at 5:30 p.m.