



Clarington Public Library

Regular Board Meeting Minutes
June 15, 2022

Minutes of a Regular Meeting of the Library Board held on June 15, 2022 at 5:00 p.m. Board members were present via electronic means. Motions were determined by roll call. Steven Cooke chaired the Meeting and Megan Elliott acted as Recording Secretary.

1. **Attendance**

Present:

Nancy Brandon
Donald McKenzie

Steven Cooke
Marina Ross

Christopher Hinbest
Katharine Warren

Regrets:

Councillor Neal

Judy Hagerman

Councillor Hooper

Staff Present:

Monika Machacek, CEO/Library Director
Melissa Redden, Deputy Director
Megan Elliott, Manager of Business Administration
Keisha Gomes, Manager of Human Resources

2. **Approval of Agenda**

Motion #LB035-22

Moved by Donald McKenzie, seconded by Katharine Warren

THAT the Clarington Public Library Board approve the agenda of the June 15th, 2022 Regular Board Meeting.

Carried

3. **Disclosure of Conflict of Interest** - There were no conflicts of interest stated.

4. **2021 Audited Financial Statements of the Corporation of the Clarington Public Library Board and the Clarington Museums and Archives**

Motion #LB036-22

Moved by Nancy Brandon, seconded by Katharine Warren

THAT the Clarington Public Library Board receive and approve the 2021 Audited Financial Statements from BDO Canada LLP.

Carried

5. **Consent Items**

Motion #LB037-22

Moved by Katharine Warren, seconded by Nancy Brandon

THAT the Clarington Public Library Board receive and approve the items listed in Consent.

Carried

6. **Discussion Period**

6.1 **Administrative Report No. A15-22:** Chief Executive Officer Report May/June 2022

Motion #LB038-22

Moved by Donald McKenzie, seconded by Katharine Warren

THAT the Clarington Public Library Board receive and approve the May/June 2022 Chief Executive Officer Report and THAT the Clarington Public Library Board approve the CEO objectives as stated in Appendix A.

Carried

6.2 Administrative Report No. A16-22: Use of Stabilization Reserve Funds**Motion #LB039-22**

Moved by Donald McKenzie, seconded by Katharine Warren

THAT the Clarington Public Library Board authorizes the use of up to \$30,000.00 from the Library Stabilization Reserve to create an AODA compliant website for the Library, Museums & Archives.

Carried

6.3 Administrative Report No. A17-22: Closure for Staff Professional Development Day**Motion #LB040-22**

Moved by Katharine Warren, seconded by Donald McKenzie

THAT the Clarington Public Library Board authorize the closure of the Library and Museum locations in the Fall from 9:30 a.m. to 5:00 p.m. for a Staff Professional Development Day.

Carried

6.4 Administrative Report No. A18-22: Pay Equity Review for Chief Executive Officer**Motion #LB041-22**

Moved by Nancy Brandon, seconded by Donald McKenzie

THAT the Clarington Public Library Board approve the CEO position revisions and that it be reviewed for pay equity, as part of the pay equity review that is underway at the Municipality of Clarington.

Carried

6.5 Administrative Report No. A19-22: Museum and Archives Advisory Committee Meetings**Motion #LB042-22**

Moved by Marina Ross, seconded by Katharine Warren

THAT the Clarington Public Library Board approve the Museum and Archives Advisory Committee (MAAC) meetings precede the Library Board Meetings.

Postponed

Motion #LB043-22

Moved by Nancy Brandon, seconded by Katharine Warren

THAT the Clarington Public Library Board defer the Museum and Archives Advisory Committee (MAAC) meeting schedule discussion to the next Library Board Meeting on July 28, 2022.

Carried

7. New Business/Updates - None**8. Adjournment****Motion #LB044-22**

Moved by Donald McKenzie, seconded by Nancy Brandon

THAT the Clarington Public Library Board meeting be adjourned.

Carried

The meeting was adjourned at 5:55 p.m.