

## Regular Board Meeting Minutes

**Date:** June 22, 2023  
**Time:** 5:00 p.m.  
**Location:** Mezzanine Meeting Room or Electronic Participation

Members Present: T. Shomar, N. Brandon, C. Hinbest, D. McKenzie, Councillor L. Rang, M. Ross, K. Warren

Regrets: S. Cooke, R. Hooper

Staff Present: M. Machacek, A. Dee, M. Elliott, K. Gomes, H. Ridge, J. Gardner

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Tenzin Shomar chaired the Meeting and Megan Elliott acted as Recording Secretary

### 1. Call to Order

Board Vice-Chair T. Shomar called the meeting to order at 5:00 p.m.

### 2. Land Acknowledgement Statement

Board Vice-Chair T. Shomar recited the Land Acknowledgement Statement.

### 3. Approval of Agenda

Motion #LB056-23

Moved by K. Warren  
Seconded by M. Ross

THAT the Clarington Public Library Board approve the agenda of the June 22, 2023 Regular Library Board Meeting.

**Carried**

### 4. Disclosure of Conflict of Interest

There were no conflicts of interest.

### 5. Staff Introduction and Service Area Presentation

CEO M. Machacek introduced J. Gardner, Director of Neighborhood Services, who will begin employment on July 4, 2023.

CEO M. Machacek introduced Heather Ridge, Manager of Heritage Services and Curator, who presented an overview of her service area - Clarington Museums and Archives.

**6. Closed Session to Discuss Confidential Personnel Item**

Motion #LB057-23

Moved by D. McKenzie  
Seconded by N. Brandon

THAT the Clarington Public Library move into closed session to discuss Confidential Administrative Report No. A74-23.

**Carried**

The meeting resumed in open session.

Motion #LB061-23

Moved by Councillor L. Rang  
Seconded by N. Brandon

THAT the motions made in closed session be approved.

**Carried**

**7. Consent Items**

**7.1.** Adoption of the Minutes of the May 18, 2023 Regular Board Meeting

**7.1.1.** Adoption of the Minutes of the June 5, 2023 Policy Committee Meeting

**7.2.** Correspondence, Media, Memoranda for Information

**7.2.1.** Globe and Mail Article dated May 26, 2023 "U.S.-style book bans..."

**7.2.2.** Globe and Mail Article dated May 26, 2023 "I was a stranger in Calgary..."

**7.3.** Staff Reports:

**7.3.1.** Admin. Report No. A76-23: May 31, 2023 – Museum Financial Report

**7.3.2.** Admin. Report No. A78-23: COVID Recovery Report

Motion #LB062-23

Moved by K. Warren  
Seconded by M. Ross

THAT the Clarington Public Library Board receive and approve the items in Consent.

**Carried**

The following three (3) documents were pulled from Consent for discussion:

Strong Mayors Powers Memorandum dated June 22, 2023

Administrative Report No. A75-23: Library Financial Report

Administrative Report No. A79-23: Policy Committee Review/Summary of Changes

Motion #LB063-23

Moved by K. Warren  
Seconded by Councillor L. Rang

THAT the Clarington Public Library Board receive Administrative Report No. A75-23: Library Financial Report as information.

**Carried**

Motion #LB064-23

Moved by N. Brandon  
Seconded by Councillor L. Rang

THAT the Clarington Public Library Board receives and approves the policies outlined in Administrative Report No. A79-23 as presented.

**Carried**

T. Shomar requested that a draft policy on Policy Development be created by the Policy Committee in Q4 and presented to the Board for discussion.

**8. Discussion Period**

**8.1. Administrative Report No. A80-23: June 2023 Chief Executive Officer Report**

Motion #LB065-23

Moved by D. McKenzie  
Seconded by M. Ross

THAT the Clarington Public Library Board receive Administrative Report No. A80-23 June 2023 Chief Executive Officer Report as information.

**Carried**

**8.2. Administrative Report No. A81-23: June 2023 Curator and Heritage Services Manager Report**

Motion #LB066-23

Moved by D. McKenzie  
Seconded by K. Warren

THAT the Clarington Public Library Board receive Administrative Report No. A81-23 June 2023 Curator and Heritage Services Manager Report as information.

**Carried**

**8.3. Administrative Report No. 82-23: Request for Operating Reserve Funds for Orono Branch Reconfiguration**

Motion #LB067-23

Moved by D. McKenzie  
Seconded by C. Hinbest

THAT the Clarington Public Library Board receive Administrative Report No. A82-23 and authorize the use of up to \$100,000 from the Library Operating Reserve to complete the Orono Branch Reconfiguration.

**Carried**

**8.4. Administrative Report No. A83-23: Logo Results Report (The report will be distributed at Board meeting as voting closes on June 22)**

Motion #LB068-23

Moved by Councillor L. Rang  
Seconded by N. Brandon

THAT the Clarington Public Library Board receive Administrative Report No. A83-23 Logo Re-Design Results for discussion.

**Carried**

Motion #LB069-23

Moved by D. McKenzie  
Seconded by K. Warren

THAT Option 3 be adopted as the new logo and that as the design is finalized, it incorporates the simplicity and clarity of Option 2.

**Carried**

**9. New Business/Updates - None**

**10. Adjournment**

Motion #LB070-23

Moved by D. McKenzie  
Seconded by M. Ross

THAT the Clarington Public Library Board meeting be adjourned at 5:50 p.m.

**Carried**