



Minutes of a regular meeting of the Library Board held on November 25th at 5:00 p.m. Board members were present via electronic means due to the Covid-19 Pandemic. Motions were determined by roll call. Board Chair Steven Cooke chaired the Meeting and Megan Elliott acted as Recording Secretary.

1. **Attendance**

Present:

Nancy Brandon	Steven Cooke	Judy Hagerman
Christopher Hinbest	Local Councillor Hooper	Donald McKenzie
Regional Councillor Neal	Katharine Warren	

Regrets: Marina Ross

Staff Present:

Linda Kent, Chief Executive Officer
Megan Elliott, Manager of Business Administration
Melissa Redden, Deputy Director

2. **Approval of Agenda**

Motion #LB052-21

Moved by Judy Hagerman, seconded by Donald McKenzie

THAT the Clarington Public Library Board approve the agenda of the November 25th, 2021 Board Meeting.

Carried

3. **Disclosure of Conflict of Interest**

There were no conflicts of interest stated for this meeting.

4. **Approval of Previous Minutes**

Motion #LB053-21

Moved by Councillor Hooper, seconded by Chris Hinbest

THAT the Clarington Public Library Board receive and approve the minutes of the October 28, 2021 Regular Board Meeting; and

THAT the Clarington Public Library Board receive the Committee-approved minutes of the May 27, 2021 Clarington Museums & Archives Committee meeting.

Carried

5. **Administrative Report No. A21-21: October 31, 2021 Financial Report**

Motion #LB054-21

Moved by Katharine Warren, seconded by Donald McKenzie

THAT the Clarington Public Library Board receive and approve Administrative Report No. A21-21: October 31, 2021 Financial Report.

Carried

6. **Administrative Report No. A22-21: 2022 Adjusted Museum Current Budget Request**

Motion #LB055-21

Moved by Donald McKenzie, seconded by Katharine Warren

THAT the Clarington Public Library Board receive and approve Administrative Report No. A22-21: 2022 Adjusted Museum Current Budget Request.

Carried

7. **Administrative Report No. A23-21: Board Policy Review – Board Expenses**

Motion #LB056-21

Moved by Judy Hagerman, seconded by Donald McKenzie

THAT the Clarington Public Library Board receive and approve Administrative Report No. A23-21: Board Policy Review – Board Expenses as presented.

Carried

8. **Chief Executive Officer Report**

Motion #LB057-21

Moved by Donald McKenzie, seconded by Nancy Brandon

THAT the Clarington Public Library Board receive the November 2021 CEO Report from the Chief Executive Officer.

Carried

9. **New Business - None**

10. **Update - None**

11. **Adjournment**

Motion #LB058-21

Moved by Katharine Warren, seconded by Councillor Hooper

THAT the Clarington Public Library Board meeting be adjourned.

Carried

The meeting was adjourned at 5:12 p.m.