

Heritage Fair Application



Explore your local heritage organizations with Clarington Library, Museums & Archives! See what Clarington and beyond has to offer and get a glimpse at upcoming heritage events. The event is being held on Saturday, November 1, 1:30-3:30pm at the Bowmanville Library.

CLMA is looking for heritage organizations to promote their work at the Heritage Fair! Fill out the form below to apply, and return it no later than **Monday, October 6** to the Sarah Jane Williams Museum (62 Temperance St, Bowmanville, ON, L1C 3A8).

For more information about the Fair or to submit this form electronically, please visit the CLMA website at www.cplma.ca/HeritageFair.

Please advise staff if you require assistance using this form, or if an alternative version is required. You can reach Information Services at 905-623-7322 x2712.

Organization Information

Name:	
Mailing Address:	
Website:	
Social Media: (if applicable)	Facebook: Instagram:

Contact Information

Name:	
Email Address:	
Phone Number:	

Display Information

Please describe in a few words the products or services you will be displaying:

Are you interested in giving a short promotional talk about your organization?

☐ Yes ☐ No

If yes, what will be the topic of your talk?

(Please note: talks will be informal, with no presentation slide deck; CLMA will provide a microphone and podium. Talk time will be arranged on a first received basis; we may not be able to accommodate every participant.)

Details for Potential Vendors

- **Presentations:**
 - The Heritage Fair has time allotted for brief presentations (5-15 minutes) for organizations if you wish to participate.
 - Please note that talks will be informal (no presentation slide deck). The CLMA will provide a microphone and podium.
 - This is a chance to advertise your organization, talk about upcoming events, or provide a short presentation on a current exhibit/project.
- **Tables:** The CLMA has a limited amount of furniture. We will be able to provide one (1) 6ft table and two (2) chairs per partner. If additional furniture is required, please reach out to staff in advance.
CLMA is unable to provide tablecloths.
- **Materials, Set-Up:** Please provide your own table covering(s), banners, printed materials (business cards, brochures), signs, and acrylic holders. Partners are responsible for setting up and tearing down their own booths.
- **Parking:** CLMA has a loading zone located near the library entrance at 163 Church St. Please note cars cannot park in the loading zone. Parking is available on the street, and at three (3) surrounding Municipal parking lots.
- **Access to power:** Access to electrical outlets is limited. Power chords are a vendor responsibility.
- **Food and drink:** Food and beverages are not provided by the CLMA. Vendors are welcome to bring their own for personal use. A water fountain and bottle filling station are available on-site.

Information on this form is collected under the authority of the Public Libraries Act 1990 and is used for the purposes of Library services and planning. Please direct any inquiries to CLMA Administration, 163 Church Street, Bowmanville ON L1C 1T7, 905-623-7322.